

Expectations and Guidelines for Hearing Screenings

SLP Responsibilities

Elementary Level

The date for the hearing screening is usually set up prior to the beginning of the school year with the principal and placed on the school's calendar. It is up to the school to notify parents of the screening through the school's newsletter, flyer, etc.

The audiologist for your school will send a reminder prior to the screening date.

The PTA is responsible and will be notified to provide the number of volunteers needed for both AM and PM testing sessions.

You are not responsible but your input can be helpful in the following:

- We recommend using a room with low noise levels (not the gym).
- The office will print out all the class lists on the hearing screening forms .

Please highlight your caseload (special education IEP students) in grades 1,3 and 5th grades. All students in grades K, 2, 4 and 6th are screened. As well as any student referred by a parent or teacher.

If there are any students that might be considered for special ed services during the school year please include these students on the list for hearing screenings.

Your assistance with screening is greatly appreciated as your knowledge of the students, staff and building is invaluable.

Secondary Level

At the beginning of the school year you will receive a list of the Secondary Hearing Screening Teams for the year. You will be assigned to help on at least one secondary school team. If you cannot come on your assigned date, you are responsible to find your own replacement and to notify Audiology of these arrangements at least one week in advance via email or telephone. The secondary screening dates are typically in the months of December, January or February. The audiologist or audiology assistant will email you a reminder of the screening and the screening time. They are typically in the morning and you should be finished by noon at the latest.

If you work at a secondary school, **it is your responsibility** to work with the team at your school to facilitate preparing the list of students needing to be screened, to reserve a quiet space for the screening, and to determine how the students will be called down for the screening. The hearing screening lists should include all students in special education (IEP), all youth-in-custody students, all students new to the District and any student referred by a parent or teacher. If there are any students that might be referred for special ed services during the school year, please include these students on the list for hearing screenings. Your assistance on the day of the hearing screenings is valuable so **please be there** even if it is not your scheduled day at that school.

Referrals

For your information, audiology services are provided at the school site at least four times a year. New referrals will be screened in a timely manner. You will be notified prior to each visit so you can prepare a list of new referrals or students with hearing concerns to give the audiologist. A hearing test date can be within the past two years to be compliant for the IEP.

Web Resources

You can find Audiology Resources on the Jordan School District website by going to:

Resources > Departments > Special Education > Staff Information >
Forms
Audiology

Auditory Processing Referral Form

Hearing Screening Blank Class List (if not using Skyward to print the lists)

Resources > Departments > Special Education > Services >
Audiology

Caseloads by audiologist (school assignments)

Hearing Screening Blank Class List (if not using Skyward to print the lists)

Contact Information

The audiology clinic and department offices are located at the Kauri Sue Hamilton school, 2827 West 13400 South Riverton, Utah. Our phone number is 801-567-8505. Our fax number is 801-567-8503.

Audiologist	Email	Extension
Robin Asmar	robin.asmar@jordandistrict.org	x83042
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We appreciate your help in all areas of hearing screenings in the schools. Thank you.