

## Preschool Year At-A-Glance

Discussion Items	Aug	Sept.	Oct.	Notes	Discussion Items	Nov.	Dec.	Jan.	Notes
Scram					Progress Monitoring-Parent Teacher Conference				
Attendance					DOT				
Class Schedule					Data Collection				
Transportation					Review FUBA/BIPS				
Para Professional Orientation					Classroom Management				
Data Collection					SCRAM Report/ update SCRAMs				
Goalview-Amendments(Time changes)					Curriculum Differentiation				
Skyward					Schedule File JPAS review				
IEP/Re-eval tracking system					Help support for JPAS interview				
Medicaid					Review IEP Meeting checklist Indicator #65				
Parent contact log					Stress management				
New student/parent packets-Disclosure					Incorporate new teaching strategies				
DOT					ESY Data collection				
Special Ed Website					Program PLCs' and professional development- Monthly				
JPAS class					Team Planning- Team Meetings				
SLO's									
Budget Procedures									
CDC office staff/mailbox					Discussion Items	Feb.	Mar.	Apr	Notes
Develop or Check behavior management system					Kindergarten transition				
Review FUBA/BIPS					Eligibility evaluations				
Identify ESY students					ESY data collections				
Additional Legislative Days					SCRAM				
Program PLCs' and professional development- Monthly					Stress Management				
Mentor Form/Signed contract					Reflective feedback				
EYE Progress-Portfolio form					Parent /Teacher Conference-Progress Reports				
Mentor Website					DOT				
Team Planning					Program PLCs and professional development- Monthly				
Sub Plans-					Kindergarten visits/DK				
File Organization					Team Planning				
Locate Rules and Regulations					Medicaid				
Utah's Core Early Childhood Core Standards					KEEP Assessment Accommodations				
					Discussion Items	May	June	July	Notes:
Additional Information					File Checklist-Transfer				
Mentor/ Log sheet					Progress Reports				
Mentor Contract					LRE Placement				
					Check out procedures				
					UPOD				
					Ordering supplies and materials for new year				
					ESY Paperwork-qualified				
					Program PLCs' and professional development- Monthly				

Mentor \_\_\_\_\_

Mentee \_\_\_\_\_