

May-June

Special Education Mentoring Topics

- ☐ Progress reports
- ☐ Behavior management
- ☐ Student progress summary
- ☐ File checklist and transfer procedures
- ☐ Stress management
- ☐ Review close out procedures for building and Special Ed. files
- ☐ Reflect on past year and set realistic goals for coming year
- ☐ Legislative days (if applicable)
- ☐ Celebrate successes

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Speech/Language Additional:	School Psychologist Additional:
<ul style="list-style-type: none">- sp/lang in files- UPOD for exiting preschoolers- prepare an up to date caseload list for next year	<ul style="list-style-type: none">- all reports and protocols complete and in files- year end summary- safety plans- case formulations- prepare list of students seen for counseling- copy of daily schedule

Signature of Provisional Educator

Signature of Mentor

Date

Please send a copy of this checklist and the Activity Log to the Lead Mentor at the school of the Provisional Educator.

Mentoring Activity Log

Use this log to document meeting dates as well as any items discussed and goals set in addition to what may have been discussed from the Mentoring Topics checklist.

<u>Date of Mtg.</u>	<u>Activity/Discussion Notes</u>	<u>Goals</u>	<u>Date of Next Mtg.</u>

(keep a copy of these documents for License Recertification)