

Intradistrict Communication

DATE: January 29, 2025

TO: Principals of Secondary Schools with Social Emotional Behavior Classrooms

FROM: Lisa Robinson, Administrator of Schools
Kim Lloyd, Director of Special Education
Melanie Dawson, Program Administrator of Behavior

SUBJECT: Mandt Training For SEB Teachers and ESPs

In response to teacher and administrator requests, Mandt training is available this year to secondary schools with Social Emotional Behavior (SEB) self-contained special classrooms.

All teachers, 35-hour ESPs, and 25-hour ESPs in these settings are encouraged to become Mandt certified. We are offering a 2-day training on Friday, Feb. 28th and Friday, March 7th. **Please note, full-day participation is required on BOTH dates.**

Dates	Times	Location	Registration
Fri., Feb. 28th AND Fri., March 7th	8:00-4:00	Juniper Elementary School Tech Atrium	https://pd.jordandistrict.org/browse/special-ed/courses/mandt-certification-228-37
*Mandt Certification requires 2 full days of training and learners MUST attend BOTH dates.			

The Special Education Department will cover the costs of substitutes for contract employees. Please use budget code 1292. Additionally, special education will pay ESPs for time that goes beyond their typically scheduled day. For example:

- 25 hours/week ESPs will claim their daily 5 hours on True Time and will be paid for up to 3 additional hours on a timesheet.
- 35 hours/week ESPs will be paid for their contracted daily 7 hours and will be paid for up to 1 additional hour on a timesheet.

Please note: Employees who are not able to attend both dates need to attend ASPEN training this year, and consider participating in Mandt next year.